



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT COLLEGE DERA BASSI
Name of the head of the Institution	Sadhna Sangar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01762280093
Mobile no.	9815969862
Registered Email	naac.gcderabassi@gmail.com
Alternate Email	akaur.arora70@gmail.com
Address	Govt.College , Near Police station , Derabassi
City/Town	SAS Nagar
State/UT	Punjab
Pincode	140507

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr Amarjit Kaur			
Phone no/Alternate Phone no.		01762280093			
Mobile no.		9781888488			
Registered Email		naac.gcderabassi@gmail.com			
Alternate Email		akaur.arora70@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://gcderabassi.ac.in/Uploads/NAAC/AQAR%202017-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://gcderabassi.ac.in/calender.php			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.4	2004	16-Feb-2004	16-Feb-2009
2	B	2.29	2016	18-Feb-2016	18-Feb-2021
6. Date of Establishment of IQAC			15-Jul-2002		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Vibrant strokes -National level workshop	29-Jan-2019 2 days	96
Special collage style of Painting- National level	07-Mar-2019 2 days	82
Book Exhibition by college library society	25-Feb-2019 1 day	300
State level workshop on Creativity and Craft through paper mache , by Home Science department	18-Oct-2018 2 days	125
State level -Judo training workshop by Physical Education department	20-Mar-2019 1 day	123
Seminar on Environmental issues and necessity of sanitation	05-Oct-2018 1 day	134
Seminar on Capacity builing through employment awareness	01-Sep-2018 1 day	170
Seminar on Manav Sewa sankalp Diwas'	20-Sep-2018 1 day	127
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College Derabassi	RUSA	Centre Government	2018 365	5288000
Government College Derabassi	UGC-CPE	Central Government	2018 00	0
Government College Derabassi	State Government Budget	State Government	2018 365	31492000
Government College Derabassi	PTA	College Students	2018 365	5806654
Government College Derabassi	HEIS	College Stu	2018 365	5965358
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Two ACs were installed - one in Staff room and other in Burser room, Six CCTV cameras were added to fleet already existing to increase safety and security of the college. Eight fire extinguishers (CO2 and ABC) were purchased for safety purpose.	
The Old Students Association (OSA) which is actively working in the college towards the welfare and betterment of the students as well as the institution., like every year this year also gave cash prize of Rs. 2100/ to the best student of the college. In the month of April, new members were elected thereby Sh. Ranjeet Singh Reddy was elected the President of OSA. The OSA also helped in tree plantation and maintenance of Sports Ground.	
Committee for exercising social outreach programmes , committee for gender Sensitization and Committee for SWOC analysis have been constituted .	
Two national level painting workshops were organized i) Vibrant Strokes on 29th 30th Jan 2019 , ii)"Special Collage style of Painting" on 7th and 8th March 2019 , five state level and five college level workshops were organized by the college . Three district level and seven college level seminars were organized by the college four Faculty members presented papers in International and National level conferences / seminars. Two members attended interbational level conferences, five members attended national level while Thirteen members of the college attended state level / local conferences / seminars. Two staff members got their paper published	
In Nov 2018, due to the efforts of SDM DeraBassi Sh. Parmjeet Singh and Principal Mrs. Sadhna Sangar, the long pending reconstruction work of the college boundary wall was initiated with the help of Industries' Association DeraBassi. A sum of Rs. 33 lacs were raised for the purpose by the Association. The renovation work was completed in May 2019	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Installation of subsidized solar system for power generation in college	25 KV Rooftop Solar Plant through PEDDA was installed for solar power generation.
Installation of another Genset of 120 KV	A generator of 62.5 KVa has been installed in November 2018 to deal with electricity cuts
Installation of two water coolers. ACs and CCTV cameras and Purchase of more Fire extinguishers will be ensured for safety of the building	Two ACs were installed one in Staff room and other in Burser room . ^ CCTV cameras were added to fleet already existing to increase safety .Eight fire extinguishers (CO2 and ABC) were purchased for safety and security of the college.
Creation of kitchen / Herbal Garden in area behind science department and Lawn to be developed adjoining Student Centre / Seminar Hall/ Parking	In December 2018 Home Science Department created a Kitchen Garden of seasonal vegetables. In this garden seasonal vegetables were grown for use in the Home Science practical.
40 years old boundry wall of the building will be reconstructed and 2 feet barbed wire will also be fixed.	A sum of Rs. 33 lacs was raised for the purpose by the Association. The renovation work is being continued since Dec 2018 under the leadership of present SDM DeraBassi Mrs. Pooja Syal Grewal. It?s worth mentioning that 70% of the work has already been completed
More involvement of Alumni in decision making and supporting academic and placement activities.	1.The Old Students Association (OSA) which, actively working in the college towards the welfare and betterment of the students as well as the institution., like every year this year also gave cash prize of Rs. 2100/- to the best student of the college. In the month of April, new members were elected; thereby Sh. Ranjeet Singh Reddy was elected the President of OSA. The OSA also helped in tree plantation and maintenance of Sports Ground
Creation of Gender sensitization committee , Committee for exercising social outreach programmes and committee for SWOC analysis will be formed	1.The committee for Gender sensitization was created and it suggested many events which could be of use in bringing women issues to the fore like celebrating 100th Birth Anniversary Of Amrita Pritam -famous Punjabi writer, Seminar on "Personal Hygiene and Physical Cleanliness" and Teej" festival apart from" International women day". The committee for the social outreach programmes was also formed which undertook Swachh Bharat Abhiyan, tree plantation in

urban areas and villages and other works like spreading awareness about social evils and other plans of govt. of India. 1. The committee undertook already going on campaign under "Swachh Bharat Abhiyan" and the students of the college took part in the summer Internship Programme to spread awareness about cleanliness among the residents of village Mukandpur by staging a street play (Nukkad Natak), delivering speeches and also took out a Rally 2. Five day Survey camp to check construction and cleanliness of toilets under "open Defecation free Swachh Bharat scheme in 99 villages was also conducted by the committee. 3. Apart from this, one of the Pillar walls under the flyover were also painted to make people aware about the importance of cleanliness. 4. Under the DAPO programme, 268 Buddy groups were constituted in the college and 27 Senior Buddies were deployed to supervise these groups.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	28-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college realizes that it is a Government run educational institution and needs to serve socioeconomically poor, needy and rural population. So, the faculty do lots of hard work to come up to the expectations of the People as well as Government. With a large student strength of around 1500 plus the faculty has done all its best to meet the demands of students in

present scenario and has developed an efficient Management Information System to store, analyse and share data for optimum functioning. • eHRMS (Human Resources Management Services) is used to maintain records of salary, eService book, GPF, GIS increments etc. for staff. All the payments are made through IFMS system operated under instructions of Punjab Government and developed by NIC department Delhi. • Data and record maintenance of various scholarships (Post matric scholarship, Dr. Ambedkar Scholarship , Minority based scholarships are also provided to students by Government of Punjab and Government of India is linked with Punjab Government portal Scholarship,.punjab.gov.in where students can submit application through online mode. They have their own username and password which is linked with Aadhaar card and disbursal is done directly in their a/c. • Keeping pace with the implemented e_governance in examination system by the affiliating University .Payment of university admission fees and examination fees (including revaluation, marks card change) is done online and is integrated with computerized data base of students • The students and parents have direct access to their internal assessment marks. • Assessment and Absentee statement are uploaded on University s Examination portal. •The IQAC of the college plays a proactive role in effective implementation of the university curriculum through systematic planning and execution. In this direction. Departments are instructed to prepare strategic time bound plans and submit the same to the IQAC

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college since its commencement in 1975 has been doing all efforts to cement students' journey in the college with interest, passion, knowledge and enthusiasm. The institution is affiliated to Punjabi University Patiala and follows its curriculum. The institute starts off the session for the new students with an Orientation Program, which is generally held in 3rd week of

July. During 2018-19 session it was held from 22nd July to 25th July. The college tends to stick to its "Vision and Mission" statements and to achieve the goals thus set, how it drives through the mechanism of well-planned curriculum delivery and documentation, is elucidated below: All the departments prepare their semester wise plan in the beginning of the year which facilitate the staff members to plan and execute syllabus modules and other departmental programs effectively. The timetable is prepared well in advance in accordance to university guidelines and is circulated among staff members which is corresponded to students by projecting it on the college Notice Boards. The faculty work load is also maintained strictly as per the University credits. While preparing schedule for completion of syllabus, the calendar for the extra-curricular activities is also taken into consideration in the time table to benefit the students in their future career opportunities. Apart from typical class room teaching through chalk and blackboard, other relevant activities like case study, video recordings, group discussion etc. are also included to enhance the learning process of the students. Debates, Quiz and other relevant activities were introduced in subject fields in connection with the University curriculum. All these events along with continuous evaluations through projects, presentations and seminars etc. goes beyond the classrooms learning procedure and also helps in creating a bond of healthy interaction between students and faculty. As the institution caters to the educational requirement of rural and semi-urban students as well as economically backward and disadvantaged communities, it tries to provide fair access to education methods which can be helpful to them for wholesome development of mind and acquiring skills. The college has NSS unit, Red ribbon-Red cross and Drug deaddiction committee, Cultural and Youth activities committee, various departmental societies and clubs which provide opportunity to the students to nurture their talent. The college brings out an Annual Magazine "Vidya Pradeep" and monthly wall magazine issues which allow them to express their creative skills. Career Guidance and Placement cell is also there to guide the students about career options available to them. The college IQAC receives feedback from parents, students and teachers to be used constructively by the college. To strengthen weak students and slow learners to improve their capability and get maximum results, Institution holds extra classes or remedial coaching. The strategic Plan and Quality initiatives build by IQAC during the initial stages of session are monitored from time to time and if need is there the changes are brought in plans accordingly.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
None	none	Nil	-----	-----	-----

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	none	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

Nil	none	Nil
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1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	45
BA	Home science	56
BCom	Honours	59
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The Institute always seeks advice and input from the stakeholders and keeps its dialogue open with teachers to get feedback on course content, sequencing of topics and assessments. Structured feedback is obtained for the teachers and the course in two different forms from the students. Annual feedback under the theme - "Past loops may poise the future" is done by IQAC. The data generated is compiled by the program office, statistically analyzed, tabulated and shared with Chair, concerned Faculty and HODs within fortnight of obtaining the feedback. In case any remedial measure is required or any quality enhancement in teaching methodology is possible and is within the preview of IQAC, the same is initiated based on the information obtained from the focused feedback. Observations on general trends are also made. Evaluation of all college programmes with the stakeholders on the department committees or society/club is also conducted. The module review document also incorporates feedback from the concerned faculty regarding Module Preparation, Module Delivery, Attendance, Assessment, and Guest Lectures. Best feedback has been found to be based on the faculty's experience in conducting the course. The feedback gathered from outgoing graduating batch and data gathered from parents about the overall quality of facilities in the college and a proposed set of actions as documented by the students are also encompassed for future revision of the course outline. The remedial measure is discussed and documented in the module</p>

review document and is used by the departments as an input in designing and developing Action Plan of next year for effective implementation of the curriculum, so that study content can be delivered to students in time. Regular IQAC committee meetings are held to review teaching-Learning process and academic progress of the students and to address their grievances.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	60	102	69
BCom	Honours	60	89	67
BA	Nil	350	445	350
BCA	Nil	40	56	37
BSc	Non medical	50	38	36

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1363	0	31	31	31

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
31	10	10	7	3	6

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system as per the guidelines of NAAC had been introduced from 2013-14 onwards and was known as tutorial group but since 2016-17 onwards is called Mentor-mentee system. The practice is aimed at fostering a better rapport between the students and the teachers at a personal level. The mentor provides not only career counselling or discuss the difficulties faced by them in their personal or family life but also help him sort out any kind of difficulties faced by him /her in the curriculum also . The mentor also tries to find any hidden talent in the student which he/she can express in the co-curricular or extracurricular activities so that they can be promoted to do various activities in the concerned area for their all-inclusive development. The IQAC monitors the implementation of mentoring system Students based on the streams of studies and also according to their core subjects, are divided into groups of 40-45 students. The mentor also contacts and meets the parents of his / her mentees to discuss their progress and / or any other matter, as and when required. Upon consultation with the parents ,if it is found that the child need special coaching, then provision of remedial coaching is done for them . Every kind of support is provided to make sure that he/ she can perform maximum in his/her academic pursuits.

Based on the personal information gained from the student as per requirement needed counselling is provided to student -----may it be psychological, career related or curriculum related. Any critical issue is brought to the notice of counsel and ward is provided help accordingly. A documented record of the mentoring process is maintained by the mentor teacher and the Head of the Department for reference purposes. It is the practice of mentors to meet students individually or in groups. It is duty of mentor to apprise the concerned subject teacher. Though, the system has been implemented in the few years back, significant improvement in the teacher – student relationship is observed. • group of students every Saturday of the week. • Continuously monitors, counsels, guides and motivates the students in all academic matters. • Advises students regarding choice of electives, project, summer training etc. • Contacts parents/guardians if situation demands e.g. academic irregularities, negative behavioral changes and interpersonal relations, detrimental activities etc. • Advises students in their career development/professional guidance. • Keeps contact with the students even after their graduation. • Maintains a brief but clear record of all discussions with students. The academic council of the institution discusses mentoring related issues at least once a semester during its meetings .

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1363	31	1 : 44

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
32	31	1	4	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Manisha Mahajan	Lecturer	Appreciation Letter
2018	Ravinder Singh	Lecturer	Appreciation Letter

[View File](#)

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	General	odd	12/01/2018	21/06/2018
BCom	General	odd	15/01/2018	30/06/2018
BCom	Honours	Ist, IIIrd, Vth	13/01/2018	08/06/2018
BCA	Nill	Ist, IIIrd, Vth	30/12/2017	23/05/2018
BSc	Non medical	ist, IIIrd, Vth	15/01/2018	13/06/2018
BA	General	Even	20/06/2018	15/10/2018
BCom	General	2nd, 4th, 6th	04/06/2018	26/10/2018
BCom	Honours	2nd, 4th, 6th	29/05/2018	25/10/2018

BCA	Null	2nd,4th,6th	05/06/2018	21/11/2018
BSc	non-medical	2nd,4th,6th	11/06/2018	17/10/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has updated its system in CIE also to keep at par with initiatives taken by the affiliating Punjabi University, Patiala. The University has taken three major initiatives with the purpose of making the evaluation more exacting and objective. a) The University has now adopted semester system, completely phasing out annual system of examination since 2015 onwards. b) It has also introduced the concept of internal assessment. c) The university has started the process of online submission of internal assessment, practical awards and theory paper award lists. These changes have been adopted by the college in toto for house exams. Thus now, our college conducts House Examinations in every semester. Evaluated answer books are distributed to the students in the class and they are encouraged to clear their doubts with the teacher. The students who miss their chance to appear in MSTs due to their participation in Sports, Cultural, NSS activities are allowed to appear in special house exams. Students are evaluated continuously during classroom teaching also and a few more components of continuous evaluation except MST include: 1) Assignments 2) Quiz/Open Book Test 3) Surprise Test 4) Projects etc. The Registrar's Office is responsible for conducting the House examination and complete record is maintained by this Office. The overall performance of the students is discussed by the Registrar with the Principal and HODs of all faculties. The MSTs, assignments, projects etc. are usually treated as formative assessment and the semester exams provide summative evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

All major schedules related to Summer vacations, Winter vacations, Admissions schedule, Academic activities and other co-academic activities for the entire academic session are mentioned in the Calendar and uploaded on Website for the information of the students. All activities are pre-planned in the initial stage of the session. The Punjabi University website has also been uploaded on the college website so that the students as well as teachers may get direct information of changes in the curriculum as well as evaluation schedule. Apart from it, the teachers are made aware to such changes through the meetings of Academic Council. All the co-curricular activities planned in the academic calendar are executed by forming respective committees. The departments also plan their own calendars of academic and curricular activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gcderabassi.ac.in/Uploads/NAAC/PO%20Pso%20and%20CO%202.1.6.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A.	BA	Humanities	222	76	34%
B.Com (G)	BCom	general	68	63	94.11%

B.Com(Hon)	BCom	Honours	59	43	72.80%
B.C.A.	BCA	Nil	30	26	86.66%
B.Sc (NM)	BSc	Non medical	29	12	41.37%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://gcderabassi.ac.in/Uploads/NAAC/2.7.1\(SSS\)%20Questionnaire%20and%20Analysis%202018-19%20corrected\(1\).pdf](http://gcderabassi.ac.in/Uploads/NAAC/2.7.1(SSS)%20Questionnaire%20and%20Analysis%202018-19%20corrected(1).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	Nil	Nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on "Working and Nonworking models presentation	Science Society	03/11/2018
Seminar on the topic "Importance of Employment eligibility and Employment training".	Commerce Department	12/11/2018
Two days National level Painting workshop 'vibrant Strokes'	Fine Arts Department	29/01/2019
'Various Post Graduate courses available in various colleges and Universities of India and Punjab	Placement Cell	22/02/2019
topic "Importance of Nutritional and Balanced diet"	Home Science Department	18/03/2019
Three days Yoga workshop under the theme "YOG FEST"	Government College Dearbassi in Collaboration with Yoga Acharayas	28/03/2019
topic "The different Techniques of Flower Arrangement and its entrepreneurial	Fine Arts Department and Home Science Department	02/04/2019

characteristics"		
Seminar on the topic "Awareness against the use of Drugs"	Red Ribbon Club ,Red cross and Drug deaddiction committee	02/08/2018
Seminar on topic "Various Investment Avenues	Commerce Department	20/08/2018
Seminar on "Personal Hygiene and Physical Cleanliness"	Govt. College Derabassi in collaboration with Civil Hospital Derabassi	30/08/2018
Seminar on the topic "The availability of Different Courses in the field of commerce"	Commerce department	01/09/2018
Seminar on the topic "How awareness drive about Employability strengthen the Capability of students as well as country"	Commerce department	01/09/2018
Seminar on Topic "Financial Investments, their Types and Risks involved in Public and Private sector Investments"	Commerce Department	01/09/2018
Seminar on the topic "Lessons we learn from the life of Bhai Kanhyia ji	Punjabi Deptt.	20/09/2018
Seminar topic "Importance of Blood donation and the sacrifices done for humanity by Sikh warriors."	Punjabi Deptt	20/09/2018
Seminar on "Increasing tendency of getting addicted to Drugs and drinking alcohol"	Punjabi Department	20/09/2018
Poster Exhibition on the topic Service done to humanity to commemorate Death Anniversary of Bhai Kanahyia ji as "Manav Sewa Sankalp Diwas"	Fine Arts Deptt and NSS volunteers	20/09/2018
Work shop on "Decoration methods through Flower arrangement and Bouquet preparations"	Fine Arts Department	25/09/2019
Seminar on the Topic " Health and hygiene awareness through better sanitation practices"	Swachh Bharat mission scheme Urban	05/10/2018

Seminar on the topic "Ill effects of subtle burning to the Environment"	Public Administration Department Science Society	05/10/2018
Seminar on the topic "Segregation of Solid waste into non-biodegradable waste". Workshop on "Madhubani Technique in Paper mache"	Swachh Bharat mission scheme Urban	05/10/2018
Two days Workshop conducted on "Creativity and craft through Paper Mache"	Home Science Department Department	18/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
None	None	none	Nil	nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
None	Nil	None	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
N.A.	N.A.	N.A.

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	1	N.A.
National	Chemistry	1	Nil
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics Department	1
Punjabi department	2
Chemistry Department	3
Home Science Department	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Social Demographic Profile of Rural Non farm Households in Punjab	Aman Rani	Himalyan Journal of Contemporary Research	2018	Nil	Government College Derabassi	Nil
Environmental Degradation: Hyper competitive culture and consumerist values-Key factors in bringing Ecological and Socio-Economic Degradation	Dr. Amarjit Kaur	Environmental Ethics : A Need of Human Concern Published by Social Reserch Foundation Kidwai Nagar , Kanpur (U.P.)	2019	Nil	Government College Derabassi	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Social Demographic Profile of Rural Non farm Households in Punjab in july 2018	Aman Rani ,	Himalyan Journal of Contemporary Research	2019	Nil	Nil	Government College , Derabassi
Environmental Degradation: Hyper competitive culture and consumerist values-Key factors in	Dr. Amarjit Kaur	Environmental Ethics : A Need of Human Concern Published by Social Reserch Foundation	2019	Nil	Nil	Government College Derabassi

bringing Ecological and Socio-Economic Development on(Chapter no. 4) Page 31-43

Kidwai Nagar , Kanpur (U.P.)

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	13	1
Presented papers	2	5	0	0
Resource persons	0	1	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Poster Making and Slogan writing competitions on "International Day against Drug Abuse and Illicit Trafficking." Organized in the college campus on 26th June, 2018	Red Cross and Drug de-addiction Committee and NSS unit	3	67
Street Play (Nukkad natak Played at Village Mukandpur "Swachh Bharat Abhiyan" under Summer Internship Programme	Red Cross and Drug de-addiction Committee and NSS unit	5	12
One of the Pillars under the flyover was also painted by Fine Arts department	Red Cross and Drug de-addiction Committee and NSS unit	3	5
To lead a stress free life with the help of	Red Ribbon Club and drug deaddiction	15	35

Meditation Red Cross and drug deaddiction Committtee	committee		
Van-Mahaotsav in the college campus.	RRC and DDC in collaboration with Himachal Kalayankari Sabha, Dera Bassi	4	12
Independence Day programme	Govt. College Derabassi in Collaborayion with District Administration	3	25
Play "Man Mitti Da Bolya" depicting various issues related to women,	Govt. College Dera bassi	4	127
On 28th August 2018 under the "Tandrust Punjab" campaign Saplings planted	Environment committee. Government College Dera bassi in collaboration with Forest Deptt derabassi	4	26
On 29th September 2018, Surgical Strike day	NSS Unit Government College Derabassi	10	57
On 30th September a Nukkad Natak was staged at the Bus Stand of Dera Bassi, for Cleanliness Drive	NSS Unit Government College Derabassi 10	10	46
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Voter day	Best Electoral Literacy Club	District Administration	23
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Village Mukandpur and NSS unit Govt, College	Summer internship Programme	5	12

	Derabasssi			
Van-Mahaotsav in the college campus.	Himachal kalyankari Sabha , Derabassi	Van Mohotsav 44	4	12
"Tandrust Punjab" campaign	Forest Department , Derabassi and District administration and Environment committee Government College Derabassi	Plantation Drive 4	4	26
Hari Kranti Mission	NSS unit in Collaboration with Dandrala	Tree Plantation Drive under Hari Kranti Mission at Elementary School Dandrala	3	34
Better Sanitation practices	NSS unit in Collaboration with Swacch Bharat Mission Scheme Urban	Seminar on Topic Better Sanitation Practices : By Dr. Naresh Kumar	2	134
DAPO and Buddy Programme	Sector 66 SAS Nagar by Drug Deaddiction and Rehabilitation Centre	Nukkar Natak ' Nasha Mukat Punjab	4	22
Mission Salamti	GC Derabassi in collaboration with Punjab Traffic Police and Sambhav Foundation	Road Safety Week	6	80
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
State level One day Seminar Welfare of the modern world held at Punjab University Chandigarh	Assos. Prof. Pushpinder Kaur	Mahatma Gandhi Institute of Public Administration, Chandigarh by S.T.F	1 day
One day state	Associate Prof.	District	1 day

level workshop on Protection of Children from Sexual Offences (POCSO) Act, 2012	Ajinder Kaur, and Guest faculty Nancy	Administration, Mohali	
Summer internship Programme under swachh Bharat Abhiyan	5 teachers and 12 students	Village Mukandpur and NSS unit Govt, College Derabassi	1 day
Inspection of toilets in 99 villages	5 teams of 15 students each	Water supply and Sanitation Department Derabassi	15 day
Organised Famous artists Programme at Lalit Kala Academy Chandigarh	Smt Sadhna Sangar Principal	Artists and Community Of Chandigarh	1 day
organised : The 17th Annual Art Exhibition at Government Museum and Art gallery , Sector 10 Chandigarh	Principal Mrs. Sadhna Sangar Assos. Prof. Pushpinder Kaur Assos. Prof. Ajinder kaur , Pooja Bhandari , Assos. Prof. Savita Gupta , Manisha Mahajan , Ravinder Singh and Avtar Singh	Artists and Community Of Chandigarh	1-Day
Participated in 7-day National level workshop under "Ek Bharat, Shreshtha Bharat" programme held at Dadra Nagar Haveli , Goa	Smt Sadhna Sangar Principal	self	7 days
Organised two-day painting workshop of the Women Artists at Saint Vivekanand Memorial School HMT Pinjore in Collaboration with the Haryana Kala Parishad and We a group of contemporary Women	Smt Sadhna Sangar Principal	School management	2 day
Presented paper at Two days International Conference entitled 2020 Zooming Innovations in Consumer	Dr. Amarjit kaur Arora	Self	2 days

technologies Conference -(Zinc 2020) held at Nova - Serbia			
Poster Exhibition at Bus stand on Theme Social Evils	4 teachers 32 students	District Administration Derabassi 1 day	1 day
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
none	none	none	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
None	Nil	None	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
26.06	26.06

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e- Granthalya	Partially	3.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17573	665486	36	15530	Nil	Nil
Journals	30	6000	2	2000	Nil	Nil
e-Books	95	6000	5	1000	Nil	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
None	None	None	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	36	2	1	2	0	1	1	10	0
Added	10	0	0	0	0	0	0	20	0
Total	46	2	1	2	0	1	1	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
GCDB E-Learning centre	http://gcderabassi.ac.in/e-learning.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
----------------------------------------	------------------------------------------------------------	----------------------------------------	------------------------------------------------------------

25

29.81802

25

22.81875

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Government College, Derabassi has a well designed, environmentally approachable and Inclusive Infrastructure The College ensures regular maintenance and utilization of all facilities through trained and efficient staff and set of established procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. Maintenance of Class rooms: The maintenance of classrooms is a regular exercise for cleanliness of classrooms Grade -IV workers and sweepers are appointed. It is ensured that all the classrooms have adequate desks, benches as per the strength of class. The fans and electrical appliances are also maintained by the committees formed for the purpose. To keep pace with updated Technology some of the rooms are ICT enabled. There are multimedia projectors in three classrooms besides two smart classrooms. Two computer labs exist which have 39 computers for academic purpose. Maintenance of Library: For maintenances of library infra-structure and facilities there exists a library committee with which subsist the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the departments of the colleges. The College library has a good stock of texts and reference books (more than 17573 books). The library has been partially automated through Integrated Library Management System (ILMS)} software e- Granthalaya (Version 3.0) It also has Wi-Fi enabled internet connection and Inflibnet software so that a rich repertoire of e-resources in form of e-books and e- journals are available to students as knowledge stuff. The college makes great efforts to provide the latest technology to students, keeping them up to date with the world. The library committee also organizes book fairs and reading and writing sessions and various quiz competitions among students. The library members also appeal to students, teachers, alumni and guardians to donate books. Maintenance of Computers and IT facilities: IT facilities are maintained by computer skilled personnel of the computer department of the college. They also take the responsibilities of periodic up-gradations of the IT resources. The HEIS Staff of the college along with ICT cell is entrusted with use and maintenance of these facilities. The office of the principal decides about purchasing necessary IT equipments as per recommendations received from the Academic council and Computer Department of the college administrations and hardware as well as software is updated or modified whenever necessary. Maintenance of Auditorium: The Auditorium also called the Student Center is maintained by the property In charge of the college. It has a seating capacity of almost 300 persons, and an excellent and e- Podium and Multimedia projector system along with light and sound system. It, thus, provides a vibrant space for various cultural and academic events which are performed there . Maintenance of Sports complex and Gym Centers: The college takes pride in its comprehensive sports and fitness infrastructure. The outdoor sports facilities include a 400 Meter Track, Basketball and Volleyball Court, Football Ground, open space for yoga etc. Indoor arrangements include a table tennis room and Carom Board room and

[https://gcderabassi.ac.in/Uploads/NAAC/4.4.2\(2018-19\)procedure%20and%20policies%20.pdf](https://gcderabassi.ac.in/Uploads/NAAC/4.4.2(2018-19)procedure%20and%20policies%20.pdf)

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Dr. B.R. Ambedekar Scholarship	208	0
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Extension lecture On "Employment Training and the Examination concerned with the training"	04/12/2018	68	The resource person was Mr. Ashok Seth from "Gulmarg Centre6
Mega Employment Fair	13/02/2019	608	Government of Punjab under 'Ghar Ghar rozgar yojna. 28 different companies put up their stalls to provide employment to youth' 412 got shortlisted for employment by these companies.
Two days International conference on Orientation for Overseas immigration employment and education avenues	23/02/2019	8	Organized at ITFT campus, Mullanpur by Govt. of Punjab
Yoga workshop under the theme "YOG FEST"	28/03/2019	85	Deputy director, DPI Colleges and Yog acharaya, Sh. Sunil Kumar and Yog acharaya Sh. Satish Munjal
Skill Development Programme'	11/02/2019	56	Initiated by Government of Punjab --Training by ETE, ICEL Training Organization
Tutorial / mentoring system	Nil	1363	College itself handled at the

			instructions of DPI (Colleges)
Seminar on Sahayak/Sewa App of the scheme to provide them updated information about policies of the government.	20/10/2018	200	District Bureau of employment and Training under 'Ghar ghar rozgar yojna' of the Government of Punjab
"Importance of Employment eligibility and Employment training"	12/11/2018	90	Career Counselling and Placement Cell along with Sh. Tanushri Negi from Gyan Edusol Centre
"Employment Fest"	14/11/2018	422	Punjab Government in Collaboration with Government college Derabassi campus. Total 17 Companies Participated in the fest. Major ones being Tata strive, markfed, Metro, ICICI bank, Agro Inspect Limited and many Local industries. Total requirement
Participation in Employment Fest	29/11/2018	38	Employment fest held at Punjabi Uni. Patiala under 'Ghar Ghar rozgar Yojna" of the govt. of Punjab Rohit Kumar of B.A. IIIrd year and Harwinder Singh Of B.Com IIIrd year received Employment Letter
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Employment Fest	0	5	0	0
Nil	Employment Fest held at	0	38	0	2

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
35	350	92	1	38	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	60	-	Govt College Derabassi-	-	MA, MBA, Mcom
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz Debate Declamation	institution level	62
athletic Meet	Institutional level	228
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	12th Tchouk Ball	National	1	Nil	-----	Amandeep Singh

Senior
National c
hampionshi
P

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institute ensures the active participation of students in coordinating events related to academics and other cocurricular and extracurricular activities. The students' Contribution in Academic Administration emerge through taking responsibility in various departmental processes and club/society/ cultural functions. The institute ensures student representation in various committees and bodies like: ? Magazine Committee: A special 'student corner' exist for students in Magazine Committee. The student members hold responsible key positions and contribute in designing and editing of the annual cultural magazine " Vidya pardeep" of the institute. The Magazine secretary heads the committee of student members. ? Grievance Committee: Elected members from the students in Grievance committee ensures transparency in decision making. ? Anti -Ragging Committee: Students representation in Anti -Ragging Committee also ensures transparency in decision making. ? Canteen Committee: Student members of Canteen Committee play a major role in deciding the menu and ensuring that healthy and hygienic food is provided to students and proper cleanliness is maintained in the canteen. ? Cultural Committee: The Youth Cultural Club Committee (YCCC) holds Cultural President, Cultural Organizing Secretary and Joint Cultural Secretary positions , who play an active role in organizing / coordinating various cultural events of the college and University Youth fest. like Talent hunt, Youth Day, Independence Day, Republic Day, Lohri , Teej etc. They take care of management of cultural events and provision of refreshment to students. ? Sports Committee: The sports club members of committee help in maintenance of sports complex and in organizing various sports events. ? Alumni Committee: The members of committee associate with alumni for mentoring, grooming, placement, they actively participate in arranging alumni meets. ? Departmental committees: The student members of Departmental committees help in coordinating Day to day academic activities and in organizing Seminars and Workshops. They also help in arranging Industrial Visits of the students. • All these activities help in development of leadership skills, team building, decision making, time management, self-discipline among the students and create robust administrators of Corporate sector. By participating in various committees' students get exposure of social and corporate atmosphere. It helps them to become real heroes and competent managers in future by learning all these skills It also help the institute to generate fresh ideas which infuse dynamism in the institute's environment.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

The college has Alumni Association since 2002 . The Chairperson of association is Ranjit Singh Reddy, Municipal Councilor Dera bassi. The convenor of the Association keeps a track of all the activities conducted by the Association. Some of the members are very actively participating in it as "Morning walkers Group". This club helps in maintaining the Sports complex of the college. This year it was decided that the college will not accept monetary amount. The club will directly spent the amount in promoting the 'Green Culture" and Cleanliness Drive" of the Sports section. The members on their own are maintaining all the facilities with regard to sports complex. May it be helping the Students join

tournaments, keeping leveled and clear grounds or maintenance of track or other such requirements. This year OSA has planted more than 800 plants / trees in the college campus and the Adopted village Mukandpur. The morning walkers have been given permission to use the grounds and track before 9.00 a.m. Many people from the nearby areas visit for the morning walk. An interaction program between the alumni and the students is being conducted every year. Alumni are also invited on Important occasions/ events celebrated in the college At present 179 are active members.. Alumni Achievements are always highlighted in the campus buzzes/ events so that juniors can learn from them. Many times, Alumni are invited to the college to interact with the students as well as faculty and share their success stories or help in upgrading the knowledge with current upcoming trends. . Sh. Deepender Singh Dhillon (Congress MLA) and Sh. Ranjit Singh Reddy, present Chairperson and Councilor, Municipal Council, Derabassi, both are product of this college. Amit Bawa , a famous Industrialist of Derabassi is also alumni of the college . Almost 20 Government teachers, 34 Government employees , advocates and military persons are on the college association roll The college can proudly boast of that Alumni are playing the role of robust backing to the institution

5.4.2 – No. of enrolled Alumni:

179

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution believes strongly in the principle of shared responsibility and has significant degree of decentralization characterized through committees formed for various purposes. Efforts are made not only to work on administrative decentralization but to promote a culture of participative management of community at all levels by involving all types of stakeholders in the process of decision making. Some of the important measures taken by the college in the current assessment period include: A) The best example set for participative management is involvement of Industrialists / Alumni in Building the Boundary wall of the College. Thanks to Financial contribution of 33 lakh made by them. B). Creation/ constitution of Committee for exercising Social Outreach Programmes , committee for Gender Sensitization and Committee for SWOC analysis. C) To further reinforce decentralization for the development of students, various cells and clubs have been established at departmental level of the college. Students have been empowered to play important administrative roles and responsibilities like President, Organizing Secretary, Finance secretary, Event Management escriptoire etc. D) Greater participation of Guest faculty staff in important administrative committees and authorization to them to take decisions later to be ratified at higher levels. Thus the college every year supplements its administrative decentralization. The structure of Committees and roles within committees are also made to undergo change according to their purpose and length of operation depending upon the development Agenda.

6.1.2 – Does the institution have a Management Information System (MIS)?

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p>Teaching and Learning</p>	<p>To lead the team through the strategic planning as far as Teaching and Learning is concerned, IQAC deploys an effective and aligned tactical implementation plan by developing a monthly strategy in the initial stage of the session for the completion of syllabus at the departmental and subject level and accomplishment of various Event and Campaigns. Students are encouraged to participate in the activities organized by various departmental societies and clubs The fail-percentage found in college is as low as 7 percent while involvement in extracurricular activities is more than 60 percent , means the alignment between the stakeholders and management is quite satisfying. Remedial classes for underperformers and enrichment/ booster classes for meritorious students are also organized by the college. FDP programmes are attended by the faculty to raise their own level of learning.</p>
<p>Examination and Evaluation</p>	<p>The scheme and schedule of examination is published in the form of annual academic calendar in the prospectus and uploaded on the website every year. The website of affiliating Punjabi University is also linked with college website so that direct information about the curriculum as well as evaluation schedule is available to stakeholders. The Semester system of examination and internal assessment concept is followed as per instructions of the University. Thus two house examinations are conducted for the semesters .</p>
<p>Research and Development</p>	<p>Some of our faculty members are pursuing their research work and publishing their research work in the UGC recommended Journals. The faculty members are also allowed to attend the Faculty Development Programmes, conferences and seminars to present their papers. Some faculty members are pursuing Ph.D.</p>
<p>Curriculum Development</p>	<p>Being a government run college, we</p>

don't have authority to frame the syllabus and structure of courses, but through adoption and culmination of suitable teaching methodologies like following academic calendar, provisions of industrial interaction, field study, surveys study tours in specific subjects and building a proper base through assignments, seminars and conferences etc. the institution tries its best to deliver quality education among the students of rural area through ICT methods and other Infra structural improvements required in teaching-learning progressions.

Library, ICT and Physical Infrastructure / Instrumentation

The College has a well-designed, some ICT enabled classrooms (2 Smart Class rooms , one virtual class room and five ICT enabled class rooms) . The College library has a good stock of texts and reference books (more than 17573 books). The library has been partially automated through Integrated Library Management System (ILMS)} software e-Granthalaya (Version 3.0) It also has Wi-Fi enabled internet connection and Inflibnet software so that a rich repertoire of e-resources in form of e-books and e- journals are available to students as knowledge stuff. There is an Auditorium with seating capacity of more than 250 and a sports complex with A-class infrastructure .

Human Resource Management

The college can boast of best practices in people management, team building, and organizational leadership. The curriculum and activities are designed to provide skills necessary for careers to prepare students for an entry-level position in human resources. Graduates are given proper guidance through seminars and extension lectures held by t various departments and Career Counseling and Placement Cell so that they may be employed in corporate sector (recruiting, interviewing, and hiring), learn many things about administration and employee relations. The students are given best possible options available to get employment.

Industry Interaction / Collaboration

- To provide students experimental learning about industries and integrate academics and pervasive industry / corporate ethics, the college organizes various seminars/ HR meets/ technical experts' sessions / extensional

lectures by corporate sector professionals regularly to share and enhance their knowledge and to equip the students in the relevant fields. Such interactions provide students an idea about Industry based environment. They are taken to Industrial tours also to provide reflections of the latest developments in technology and trends within industry. Every effort is done to imbibe positive work ethics needed to meet the demands of the changing industry and global environment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>To provide the Employee Self Services ESS, the profile of all the employees of the college has been attached to Government portal through iHRMS (Integrated Human resource management system) to manage the services provided by the Government of Punjab. HRMS Punjab includes services like employee salaries published online which is secured to one user only, their leaves(casual leaves, medical leaves and child care leave and other leaves), maintaining their health calendar and all the necessary documents like e-service book , property account , salary etc. are maintained through this software. At the college level Students profile, their fee profile , scholarships and results etc. are maintained online and e- governed</p>
Student Admission and Support	<p>From this year onwards the admission forms have been recieved in online mode . For this purpose, an arrangement has been entered into with Banks so that students can easily submit their fee in online mode. This has helped both the staff and the students to implement admission process easily. Time table etc. is also uploaded on website. Library system has been connected to Inflibnet, giving way to e-books (electronic books), as well as digital knowledge centers and their access mechanisms. OTHER USEFUL LINKS for Educational material dissemination like</p> <ul style="list-style-type: none"> • SWAYAM PRABHA (Link of 32 TV Channels for E-Learning) • CEC-UGC (Consortium for Educational Communication) • Sakshat- 'One Stop Education Portal' (MHRD) • SWAYAM • eGyanKosh- a National Digital Repository • EPG Pathshala

Open textbook library • National Digital Library if India • eacharya • Virtual Labs project, IIT Mumbai have been uploaded on website for delivery of information about the educational material to serve stakeholders in a much better ways

Finance and Accounts

For ease of maintaining accounts, the college is already using iHRMS software and PFMS software of the Government of Punjab. Training to the existing staff and Updation of the existing softwares is be done on timely basis as per the guidelines of the Government to manage appropriate security measures for maintaining confidentiality of the transactions. The salary, Loan accounts, GPF, Income tax etc. are maintained online. All the transactions are also done online through PFMS.

Planning and Development

The college has embarked upon the systematic way of implementing e-Governance in all aspects of functioning like library, accounts, student admissions, administration, teaching, Examination etc to improve transparency, provide speedy information and improving administrative efficiency. For this a proper website has been developed and backbone of networks, broadband access has been installed in college.

Responsibility of website administration and upgradation is undertaken at the college level. The students can easily avail online information and submit admission forms. Payment of fees can also be done online .Time table etc. is also uploaded on website. Library system has been connected to Inflibnet, giving way to e-books (electronic books), as well as digital knowledge centers and their access mechanisms. OTHER USEFUL LINKS for Educational material dissemination like • SWAYAM PRABHA (Link of 32 TV Channels for E-Learning) • CEC-UGC (Consortium for Educational Communication) • Sakshat- 'One Stop Education Portal' (MHRD) • SWAYAM • eGyanKosh- a National Digital Repository • EPG Pathshala • Open textbook library • National Digital Library if India • eacharya • Virtual Labs project, IIT Mumbai have been uploaded on website for delivery of information about the educational

	material to serve stakeholders in a much better ways .
Examination	As per the directions of the University, it is mandatory to handle the following things in Examination Branch online : a) Filling of examination forms and submission of examination fee , b) Filling of revaluation forms and submission of fee, c) Downloading Roll numbers d) uploading internal assessment and practical marks etc. Utmost secrecy and confidentiality is also maintained while handling examinations and work. College Examination Officer supervises the entire process of examination under the guidance of the Principal of the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	None	None	none	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	nil	nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Protection of Children from Sexual Offences (POCSO) Act, 2012	3	24/08/2018	24/08/2018	1 day
Training for the Master	1	07/08/2018	07/08/2018	1 day

Trainers for Buddies Programme				
One day workshop on Efforts Against Drug Abuse	1	09/10/2018	09/10/2018	1 day
Awareness programme about IQAC	1	12/10/2018	12/10/2018	1 day
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	31	33	33

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The teaching staff is provided following benefits for their welfare but all these benefits are provided as per CSR rules •Medical leave (full pay/ half pay), Earned leave, Maternity leave, Child care leave •LTC, Mobile Allowance •Loan against Provident Fund •Medical re-imburement •Study leave under career advancement • Programmes for pursuing Higher Education	The various welfare schemes for Non -Teaching Staff are as follows: 1. Medical Allowance 2. Child Education Allowance 3. maternity benefits as per Norms 4. Child Care Leave as per government Norms 5. Medical leave 6. Earned leave 7. Study leave Sports facilities 9. Loan against GPF 10 Wi-Fi Facility 11. LTC 12. Mobile allowance 13. Medical re-imburement 14. Wheat loan Facility	1. Bus Pass Facility 2. PTA concession to needy students 3. Fee payment in Installments to needy Students 4. Dr. B.R. Ambedkar Scholarship for SC students, OBC and EWS students as per norms 5. Free photostat facility. 6. Various prizes/ cash money through trusts, OSA etc.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has a well-established mechanism for internal and external audits on the financial transactions every year to ensure financial compliance. The college has divided financial heads in five sections: State Budget, HEIS budget, PTA budget, RUSA budget and UGC budget 1. For the efficient use of financial resources before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the Heads of all the departments, to the college council. 2. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non-recurring expenses like lab equipment purchases, furniture and other development expenses. 3. The depreciation costs of various things purchased in the preceding years are also worked out. Process of the internal audit: Internal audit is conducted by the convenor of the committee every financial year (April of previous year to March of the next year) . The committee thoroughly verifies the income and expenditure details and the compliance

report of internal audit is submitted to the principal. through college council of the institution. Process of External Financial audit : The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, Ultimate external audit is conducted once in every year by CAG office, Punjab, Chandigarh. The team from CAG department visits the college prepares objections for the irregularities and audit report is sent to the Government. Any queries, in the process of audit are supposed to be attended immediately along with the supporting documents within the prescribed time limits. However, the institution did not come across with any major audit objection during the preceding years. Audit Objection report is intimated to the department which department has to settle within given schedule of time. The mechanisms of settling audit objections is done by the principal along with the convenor of the concerned committee or the Department. The documents related to financial expenditure are monitored and revised once again effectively and what led to irregularities is found out and accordingly objection is summarized and settled. The Institution has a well-established mechanism for internal and external audits on the financial transactions every year to ensure financial compliance. The college has divided financial heads in five sections: State Budget, HEIS budget, PTA budget, RUSA budget and UGC budget 1. For the efficient use of financial resources before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the Heads of all the departments, to the college council. 2. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. 3. The depreciation costs of various things purchased in the preceding years are also worked out. Process of the internal audit: Internal audit is conducted by the the convener of the committee every financial year (April of previous year to March of the next year) . The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the principal. through college council of the institution. Process of External Financial audit: The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, Ultimate external audit is conducted once in every year by CAG office, Punjab, Chandigarh. The team from CAG department visits the college prepares objections for the irregularities and audit report is sent to the Government. Any queries, in the process of audit are supposed to be attended immediately along with the supporting documents within the prescribed time limits. However, the institution did not come across with any major audit objection during the preceding years. Audit Objection report is intimated to the department which department has to settle within given schedule of time. The mechanisms of settling audit objections is done by the Principal along with the convenor of the concerned committee or the Department. The documents related to financial expenditure are monitored and revised once again effectively and what led to irregularities is found out and accordingly objection is summarized and settled. The Institution has a well-established mechanism for internal and external audits on the financial transactions every year to ensure financial compliance. The college has divided financial heads in five sections: State Budget, HEIS budget, PTA budget, RUSA budget and UGC budget 1. For the efficient use of financial resources before the commencement of every financial year, Principal submits a proposal on budget allocation, by considering the recommendations made by the Heads of all the departments, to the college council. 2. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses. 3. The depreciation costs

of various things purchased in the preceding years are also worked out. Process of the internal audit: Internal audit is conducted by the convenors of the committees every Financial year (April of previous year to March of the next year). The committees thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the Principal through college council of the institution. Process of External Financial Audit : The accounts of the college are audited by chartered accountant regularly as per the government rules. The auditor ensures that all the payments are duly authorized after the audit. Ultimate external audit is conducted once in every year by CAG office Punjab Chandigarh. The team from CAG department visits the college prepares objections for the irregularities and audit report is sent to the Government. Any queries, in the process of audit are supposed to be attended immediately along with the supporting documents within the prescribed time limits. However, the institution did not come across with any major audit objection during the proceeding years. Audit objection Report is intimated to the department which department has to settle within given schedule of time. The mechanism of settling audit objection is done by the Principal along with the convenor of the concerned committee or the department. The documents related to financial expenditure are monitored and revised once again effectively and what led to irregularities is found out and accordingly objection is summarized and settled.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Name of the non government funding agencies /individuals Funds/ Grnats received in Rs Purpose Old student association / Alumni association 2100/- Overall best student with supreme development from B.A., B/Sc, B.Com9g) B.Com (H) , BCA each .	2100	Prize money to best student.
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating University i.e.. Punjabi University Patiala	Yes	IQAC , and college Council
Administrative	Yes	CAG , Punjab , Chandigarh	Yes	College Council

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The PTA body which consists of three college teaching members one non-teaching and three Parent members hold at least three meetings every year to discuss matters relating to the progress of the College. Extra meetings are held as and when required. Whichever project is decided to be done from PTA funds, the members discuss with the Parents and only on approval from them, the funds are spent on the required project. Mainly funds are utilized to pay salary of the guest Faculty and the left amount is spent on facilities to improve the infrastructure of the college and for the welfare of the students. In the Annual General body Meeting the audited accounts of the PTA are presented. 1. This year the pavements around the gardens in front of administrative block were developed out of PTA funds along with HEIS fund. 2. The petrol for the Generator and maintenance of electrical equipments, washrooms and Water supply system were arranged from PTA. 3. The refreshments and miscellaneous costs for the seminars and conferences were made from PTA Funds.

6.5.3 – Development programmes for support staff (at least three)

To improve skills and knowledge in order to raise the level of job performance according to the needs of the time, the support staff was provided due assistance by the Computer Department to help support staff meet their professional development goals. The support staff didn't undergo any specific certificate program or Training Program or instructor led classes. 1 Support staff learnt online assessment filing, issue of fee voucher for submission by students , Online admission process. 2. Payment of Bills through PFMS, and Online submission of scholarships forms 3 Online submission of various grievances of students related to Examination and forms to University

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The NAAC peer team visited the college in Feb 2015 examined the infrastructural facility available in the college and other relevant records to make their assessment, recommendations as well as suggestions for further enhancement of quality in curricular and co-curricular programmes. Till date the college has taken the following initiatives for quality sustenance and quality enhancement in the last 4 years (Post NAAC accreditation period 2004-2015 .and is trying its best to initiate good practices in the college 1. To provide better physical facilities to students, a seminar hall constructed at the cost of 30,000,00/- (Thirty Lakh in 2017-18), 14,93, 000 has been proposed to be spent for sports facilities. 3. To upgrade the technology in the college, Computer labs have been upgraded through purchase of 20 computer, 5 laptops , 3 printers since 2016, 2 Units of Smart Class equipment in and one unit of virtual Class room equipment in 2017 etc. The bandwidth has also been increased from 10 MBPS to 30 MBPS 3.The College has 14 Departments under the faculties of Arts, Science, Commerce. The PGDCA course has been added to existing courses to make the students of the area capable of latest technology and to increase their employability grade. Many academic and administrative improvements have been done to facilitate the students. like online filling of examination forms, scholarship forms. PFMS system has been adopted to pay the college bills.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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	initiative by IQAC	conducting IQAC			participants
2018	Purchase of ACs ,CCTVs cameras Fire extinguishers and Solar panels	02/08/2018	Nil	Nil	Nil
2018	Boundary wall construction and Raising Funds for its Construction	08/10/2018	Nil	Nil	Nil
2018	Purchase of Solar Panels	08/10/2018	Nil	Nil	Nil
2018	Seminar on "Environmental issues and necessity of Sanitation"	02/08/2018	25/10/2018	25/10/2018	230
2018	Seminar on the topic "Understanding Commerce, financial investments and its employability avenues"	02/08/2018	01/09/2018	01/09/2018	170
2018	Seminar on "Manav Sewa Sankalp Diwas".	02/08/2018	20/09/2018	20/09/2018	146
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
TEEJ festival	23/08/2018	23/08/2018	197	79
Play " man Mitti da Bolya " by Women Cell	28/08/2018	28/08/2018	89	38
Seminar on "Personal	30/08/2018	30/08/2018	120	45

Hygiene and Physical Cleanliness" was conducted in which Dr. Anjali, Government Civil Hospital Derabassi				
Commemoration of 100th Anniversary of famous Punjabi writer and editor of "Nagmani"- Amrita Pritam	17/09/2018	17/09/2018	197	79
Mothers Language day	21/02/2019	21/02/2019	134	91
International Women day : National Paintings Exhibition .	06/03/2019	08/03/2019	136	78

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Realizing the pressing need of Environmental consciousness and sustainability, the college tries its best to make the students aware about the topic. With an aim towards making students conscious about the need for protecting the environment, a number of activities were organized by the college. Every year the college celebrates Environment Day and Earth Day and Van Mahotsav. The college can boast of having lush green grounds. The institution keeps its efforts continued to sensitize the students about environment . Seminars/ Quiz programmes and poster competitions are often conducted related to Environmental conservation. Even the college performs outreach programmes to create awareness in the community. This year also the college conducted Summer Internship Programme under Swachh Bharat Abhiyan in collaboration with people of adopted village Mukandpur. Through Nukkad nataks, rallies and Speeches the rural people were put on guard and awakened to keep environment clean and green. Seminar on "Environmental issues and necessity of Sanitation" was conducted on 2 August 2018 The lecture was delivered by SDM Derabassi Paramjit Singh and SP Harman jit Singh Hans A kichen garden has also been created in the college to make the students learn about the herbs and medicinal plants which can be used as simple medicines from home. In order to implement sustainability, the institution commissioned 25 KV rooftop solar plant spending nearly 10 lakh under RUSA scheme with a maximum power output of nearly 70KW. Five solar Lights have also been installed in the grounds of the college. The college is also using LED bulbs on its premises. All these efforts have reduced the college electricity bills by almost 70 The students are properly awaked about the e- waste. E - waste bins have been installed in the college so that e- waste from the students' mobiles can be handed over to authorized recyclers. A biowaste pit also exists in the college which is maintained on regular basis.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	26/06/2018	1 day	Summer Internship programme under Swachh Bharat Abhiyan	Clean and Green Environment	17
2018	1	1	30/06/2018	1 day	Plantation Drive in collaboration with Old students association and Morning walkers Club and nearly 600 saplings planted	Environmental sustainability	70
2018	1	1	29/07/2018	1 day	Van mahotsav Celebrations in collaboration with Himachal Kalyankar	Environmental sustainability	16

					i sabha , Derabassi and MLA Sh. Deepinder Dhillon		
2018	1	1	28/08/2018	1 day	Under Tandrust Punjab mission Plantation was done by District session Judge Harpreet Kaur Jeevan and CJM Monica Lamba	Environ mental su stainabil ity	32
2018	1	1	10/10/2018	1day	Under Mission Hari Kranti In collabora tion with Governmen t Element ary School, The saplings were planted in School	Environ mental su stainabil ity	16
2018	1	1	08/10/2018	15 day	Inspect ion of Toilets in 99 villages in the houses of people living Below Poverty Line inco llaborati on with Water supply and sanit ation Dep artment.	Cleanli ness drive	81

2018	1	1	05/10/2018	1 Day	lecture to the students about "Better sanitation practices like using toilet, hand wash, health and hygiene awareness"	Cleanliness awareness	78
2019	1	4	07/02/2018	7 days	A Road Safety week celebrated under "Mission Salanti? in Collaboration with District Traffic Police Department and Foundation " Sambhav"	Awareness among students and community People	86

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus (session 2018-19)	17/05/2018	The college publishes prospectus every year at the initiation of session which contains all the code of conducts for the students. The Ethics to use library , the attendance students are required to maintain, the examination rules and regulations and the values they are supposed to maintain during their stay in college are all mentioned in Prospectus .

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Seminar on "Personal Hygiene and Physical Cleanliness" was conducted in which Dr. Anjali, Government Civil Hospital Derabassi	30/08/2018	30/08/2018	165
Surgical Strike Day	29/09/2018	29/09/2018	57
Nukkad Natak was staged at the Bus Stand of Dera Bassi, for Cleanliness Drive	30/09/2018	30/09/2018	46
Lecture on the ill- effects of stubble burning to the environment.	05/10/2018	05/10/2018	145
Poster-making competition about Aids, female-foeticide and drugs	18/10/2018	18/10/2018	64
Run For Unity National Unity Day	31/10/2018	31/10/2018	74
"Armed Forces Flag Day.?"	11/12/2018	11/12/2018	23
the Communal harmony Propaganda week	20/11/2018	20/11/2018	46
A Road Safety week celebrated under "Mission Salamti?"	07/02/2019	07/02/2019	80
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1..Conservation of Environment : The Administration created Environment club to make college environment an ambient and learning as it would students aware about also. Through it and NSS unit of the college undertake activities like Plantation drives, preservation of Flora in the campus, seminars related to environment protection so as to sensitize them about the problems being generated by the modern lifestyle and this practice ensure the conservation of biological diversity along with creating and sustaining an Eco-Friendly and elegant Campus . With the help of 'Alumni Association' and 'Forest Department, Derabassi', the college has planted nearly 200 trees in two villages. These organizations have also helped the college in planting 600 trees in the college campus mainly in the area posterior to Sports Complex. Majority of the planted trees are Chakrasla, Kusam, Neem, Shahtut, Kadam, Harad, Baheda, Awala, Kachnar, Pinkashla, sukhchan, Sawajna, Silveroak, Tahli or Sisham, Sagwan, Dek, Molsari etc. in the campus premises. and in the villages. Beside the college has successfully nurtured these trees with the help of village administration.

2.Many Extension outreach programmes and activities are performed by the students, NSS unit, SVEEP committees and Swachh Bharat committee in the campus

and its adjacent communities , so that students can understand the effects and meaning of keeping a clean, healthy and green campus along with working as a team and working for community. 3. The college undertook the initiative of creation of "Chirhian da Chamba" and "Administrative Garden" in front of administrative Block. The Buddha Statue has been placed at the anterior and a "Kitchen Garden" in its backyard. The herbal garden created in the backyard of Administrative Block contains turmeric, Tulsi (basil), mint , chilli, Thai basil, cumin, fennel , fenugreek, lemongrass ,etc.. the plants have been grown to create interest among students to make kitchen gardens for homes. 4. To keep the environment Eco friendly and save the electricity bills the college has installed solar panels 5. The parking area was also developed under this drive. Almost 12 lakh rupees were spent from PTA and HEIS grant for the purpose. This gave the college a well-designed, environmentally elegant and approachable Infrastructure. Every first and last Saturday of the month has been declared as the cleanliness drive day and various environmental activities

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice No 1 Title of the Practice: Conservation of Green Environment (CGE)
Context that required Initiation of Practice: The college has lot of open space where in the season of monsoon would be wild grass only. The Administration kept the goal for creating an ambience and learning environment that would make students aware about Biodiversity and Environment friendly practices. Thus, an Environment club was created so that students could be involved in activities like Plantation drives, preservation of Flora in the campus, seminars related to environment protection so as to sensitize them about the problems being generated by the modern lifestyle and their remedies. Objectives of the practice: ? Students would be able to acknowledge the importance of conserving trees. ? Ensuring the conservation of biological diversity along with creating and sustaining an Eco-Friendly and elegant Campus ? Extension outreach programmes of the campus and its adjacent communities would become easy to tackle. ? Footpaths made of interlocking tiles along with regular cleanliness drives would ensure a clean, healthy and green campus. The Practice: The college undertook the initiative of creation of "Chirhian da Chamba" and "Administrative Garden" in front of administrative Block and a "Kitchen Garden" in its backyard. Alongside the parks Pavements for Pedestrians were created with interlocking tiles. The iron grills were used to make boundaries of the gardens. The parking area was also developed under this drive. Almost 12 lakh rupees were spent from PTA and HEIS grant for the purpose. This gave the college a well-designed, environmentally elegant and approachable Infrastructure. The Buddha Statue has been placed at the anterior side of the "Administrative Garden" to promote the ethical principle of not causing harm to other living things. The herbal garden created in the backyard of Administrative Block contains turmeric, Tulsi (basil), mint , chilli, Thai basil, cumin, fennel , fenugreek, lemongrass ,etc.. the plants have been grown to create interest among students to make kitchen gardens for homes. The College under its outreach programme of "Swachh Bharat" has adopted two villages Dandrala and Mukandpur . The NSS unit of the college with the help of 'Alumni Association' and 'Forest Department, Derabassi' has planted nearly 200 trees in these two villages. These organizations have also helped the college in planting 600 trees in the college campus mainly in the area posterior to Sports Complex. Majority of the planted trees are Chakrasla, Kusam, Neem, Shahtut, Kadam, Harad, Baheda, Awala, Kachnar, Pinkashla, sukhchan, Sawajna, Silveroak, Tahli or Sisham, Sagwan, Dek, Molsari etc. in the campus premises. and in the villages. Beside the college has successfully nurtured these trees with the help of village administration. Every first and last Saturday of the month has been declared as the cleanliness drive day and various environmental

activities are undertaken by students and college staffs. Obstacles: Not much obstacles were faced as the forest department helped in providing many trees which are available free of cost from the department. Many trees were donated by the 'Alumni Association.' For the construction of pavements and Parking Area, the college used its own funds. Actions devoted to conservation of a green campus are time consuming and expensive. Impacts of the Practice: ? Success in the creation of an Eco-Friendly College Campus is quite evident. ? Not only NSS volunteers but many other students' involvement led to success of awareness drive. Practice No 2 Title of the Practice: Energy Conservation using Solar Power Panels (ECUSPP) Context that required Initiation of Practice: Government College Derabassi is located in the semi urban area. Due to this many times the college has to face power cuts due to seasonal and daily variability. Such power cuts during examinations times created chaos for the students. So, the college decided to install solar panels and LED lights, taking big step toward future of energy in the area and helping the environment. Objectives of the practice: ? Generation of electricity through solar panels will save the money on electricity Bills. ? Installation of energy-efficient light fixtures /LED bulbs and tubes will help in lesser use of energy than traditional incandescent bulbs and tubes again a cost-effective step. ? Installation of Solar panels is environmentally friendly as it will reduce the reliance of government on fossil fuels. ? It will educate all the stakeholders about sustainable living. The Practice: The task brought the college council together as all felt the need to install Solar Energy Panels as it would reduce the cost of electricity bills by about 70 . So, PEDA (Punjab Energy Development Agency), a Government Agency was contacted to purchase solar Panels. Thus, 25 KV Rooftop Solar Plant was installed for solar power generation. As the college could not purchase the Backup system (Solar Generator) for Solar power in case of Power cuts, the college purchased a generator of 62.5 KVa , installed in November 2018 to deal with electricity cuts. The power plant is able to generate 121 KWH, almost 3000 units per month on average. Five Solar Street lights independent of utility grid have also been installed in the outside campus area of the college near the gardens. As solar street lights require less maintenance cost as compared to conventional street lights, it has saved both energy and cost. Further as this is nonpolluting source of electricity, the college has cultivated a sustainable culture and developed Eco-Friendly Campus. Obstacles: The expenditure incurred had been made available by RUSA. PEDA is again a Government agency . So, not much difficulty was faced in installation. Impacts of the Practice: ? The College has created an Eco-Friendly and Green College Campus. ? The students do not face problem of electricity cuts during examinations

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gcderabassi.ac.in/Uploads/NAAC/2018-19%20Best%20practices%207.2.1%20corrected.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the college is To make Government College Dera Bassi a quality zone by imparting quality education at all levels to produce 'children of substance' who can face challenges of globalization in the 21 st century . Thus the college is doing its best to strengthen the minds of students in the manner that every subject and concept studied during education has a solid purpose. Most importantly, to develop an all round development of the children and to make them know their potentials and let them grow they are encouraged to participate in Extra-curricular activities, NSS, Cultural activities , Seminars

and conferences etc to develop their talent. It helps children to work on their capabilities and gain an edge Developing every sphere like community services, communication skills, providing knowledge about cultural and architectural specificities and celebrating various auspicious days, festivals etc. with aplomb To provide them technology, the college has smart rooms, virtual class rooms and best library facilities. To intensify their skills technologically and increase their intellectual capital, it is tried that their practical work and project works are through advanced method so that they can drive easily with E-learning technologies and being from rural background they do not face the digital divide and can face the challenges of global competition. As almost all students have mobile facility, it is being used as powerful tool to exchange data, notices and other materials to students. The college is always competitive itself in making education innovative and quality oriented. To talk about distinctive feature of the college or thrust, area where the college is always maintaining a lead is environmental sustainability. This year also the college has planted more than 800 saplings in different areas of Dera-bassi in collaboration with adopted village Mukandpur, Forest department , district Administration and Himachal kalyankari sabha , alumni association and Morning Walkers Club etc. This year on 30th june , 29th July , 28 th August and 7th October the college did plantation drives. Seminars are also conducted on the issue to sensitize students about Environmental Protection. This year also the college the college conducted Seminar on "Environmental issues and necessity of Sanitation" on 5th October august 2018 by Dr. Naresh Kumar manager Swachh Bharat Mission Scheme (Urban) The best part of the college is that it gifts plants to its invited resource persons , other invitees and guests Hopefully "Green Initiatives" and "Cleanliness drives" which are the major distinctive features undertaken by the college will be continued in the near future in more countryside areas as well as urban areas.

Provide the weblink of the institution

<http://gcderabassi.ac.in/Uploads/NAAC/institutional%20Distinctiveness2018-19.pdf>

8.Future Plans of Actions for Next Academic Year

The college still has many plans to execute. In 2019-20 session the college needs to upgrade its library by having better furniture, ACs in Library for the facility of student readers. A Barcode scanner purchase is also on the agenda to upgrade its books issuing section online. It will be tried that RUSA grant get sanctioned as soon as possible, so that all the Labs can be renovated and incomplete commerce department can be completed. For beautification of the area in front of administrative block, more projects will be undertaken as the grounds adjoining Canteen need to be developed into Lawns. Many more steps will be taken to ensure the security of the Campus for which there is proposal for the purchase of more webcams. As ongoing Community projects will be ensured that community is served in much better way. Under SVEEP more "Voters awareness Programmes" and "gender equity programmes" would be solemnized so that our students can learn more from the activities to be better human beings. More workshops, seminars will be organized More strict actions would be generated for academic audits to improve students' performance. The "Green Initiatives" and "Cleanliness drives" which are the major distinctive features undertaken by the college would be continued in more countryside as well as urban areas. Sports achievements which are less on the national and state level, the college would try its best to improve its statistics. It would be tried that Certificate courses or value-added courses or skill Development courses which can enhance the employability records/statistics are started at the college. The NSS unit, Career Guidance and Placement cell and scholarship unit would be further strengthened and the policies would be implemented so that maximum students can avail benefits without much trouble. The examination system would be further improved so that grievances of the students at University level can be easily redressed.

