



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT COLLEGE DERABASSI
Name of the head of the Institution		Komal Broca
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01762280093
Mobile no.		9872359878
Registered Email		naac.gcderabassi@gmail.com
Alternate Email		akaur.arora70@gmail.com
Address		Govt.college, Near Police Station ,Derabassi
City/Town		SAS Nagar
State/UT		Punjab
Pincode		140507

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Simmi Johal			
Phone no/Alternate Phone no.		01762280093			
Mobile no.		9780253780			
Registered Email		naac.gcderabassi@gmail.com			
Alternate Email		akaur.arora70@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://gcderabassi.ac.in/igac.php">http://gcderabassi.ac.in/igac.php</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://gcderabassi.ac.in/igac.php">http://gcderabassi.ac.in/igac.php</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.4	2004	15-Feb-2004	15-Feb-2009
2	B	2.29	2016	19-Feb-2016	18-Feb-2021
<b>6. Date of Establishment of IQAC</b>			15-Jul-2002		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Quality initiatives by		11-Aug-2016		1167	

IQAC

365

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt college , Derabassi	Budget allotment	UGC	2016 365	0
Govt College, Derabassi	Budget allotment	State Govt.	2016 365	33636000
Govt College, Derabassi	Infrastructure	RUSA	2016 365	2212000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- Efforts were made for the computerization of library and examination system to attach it with examination portal of the university. The Assessment and Evaluation Services (AES) division framework provided was followed by the college for uploading the assessments on the portal of the University. A monitoring mechanism was also developed to check the assessment properly enabling the repository of all the assessment records of the students.
- Thirteen of our faculty members participated in various workshops, seminars and conferences organized by different universities and colleges out of which three are International conferences attended by faculty and five faculty members presented research papers at international and national level conferences.
- Remedial classes were conducted for students weak in studies and bright students were provided special coaching for competitive examinations.
- Three workshops were organized by the Fine Arts department and Science Society of the college and two exhibitions were organized by the college one by Science Department and other by

Home science. One seminar was organized by Commerce Department on "career planning "with the help of ICICI academy for the commerce students. Three extension lectures were delivered to students by eminent 'Resource Persons' on various topics. • Under the convener ship of Associate Professor Rakesh Garg Swachh Bharat Abhiyhan committee was constituted. The Committee in collaboration with the employees of the Municipal Corporation, Dera Bassi launched 'Cleanliness Drive. Under this drive the students and teachers enthusiastically participated and undertook various activities from 5th August 2016 to 26th January 2017.

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### 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Schedule of departmental activities will be prepared for organising various events in the college and the activities will be held accordingly.	Departmental activities' schedule was prepared and almost more than 30 events were organized by the college. Three workshops were organized by the Fine Arts department and Science Society of the college and two exhibitions were organized by the college , one by Science Department and the other by Home Science department. One seminar was organized by Commerce Department on "career planning "with the help of ICICI academy for the commerce students. Three extension lectures were delivered by eminent resource persons on various topics.
Faculty members will be encouraged to participate in various conferences / workshops/seminars and to participate in other research activities.	Dr. Devinder Kaur Sivia enrolled a student for Ph.D under her supervision . Thirteen of our faculty members participated in various workshops, seminars and conferences organized by different universities and colleges out of which three are International conferences attended by faculty and five faculty members presented research papers at international and national level conferences.
New feedback proformas will be prepared to get feedback from students , teachers and other stakeholders.	IQAC got a new feedback proforma made to get feedback from the students/ stakeholders.
To beautify and maintain the cleanliness of the college under Swachh Bharat scheme, IQAC will form committee, who will chalk out various programmes.	Under the convenership of Associate Professor Rakesh Garg Swachh Bharat Abhiyhan committee was constituted. The Committee in collaboration with the employees of the Municipal Corporation, Dera Bassi, launched a 'Cleanliness Drive. Under this drive the students and teachers enthusiastically participated and undertook various activities from 5th August 2016 to 26th

	January 2017.
Remedial classes will be initiated for students weak in studies and special classes will be launched for coaching of bright students for competitive examinations	Remedial classes were conducted for students weak in studies and bright students were provided special coaching for competitive examinations.
Efforts will be made for the computerization of library and examination system to attach it with examination portal of the university.	The Assessment and Evaluation framework of the college was developed for uploading the assesments on the online university portal <a href="https://pupeexamination.ac.in">https://pupeexamination.ac.in</a> , the staff was trained and the website of the college was attached to university portal.
The sports department of the college will be upgraded and more students will be motivated to join sports .	With the help of Equity fund from RUSA, 2.5 lakh rupees were spent on Girls Gyms and renovation of Girls' Common room was done by installing an incinerator and napkin vending machine.
IQAC has proposed to install Virtual and smart class rooms to coordinate administration and academic activities in the college in computerized mode .	Equipment for two smart rooms and for one virtual class room was purchased for 10,86,043 rupees from RUSA infrastructure Fund.
The approval for the construction of commerce block has been received from the govt to improve the infrastructure of the college . The new commerce block will be constructed with the collaboration of PWD Department.	To improve the infrastructure of the college building a new commerce block is being constructed. Out of the grant of Rs.52.50 lakh received from RUSA, 45 lakh rupees have already been transferred to the PWD Department for the construction of commerce block. 5 lakh rupees were spent on the purchase of Physics Chemistry Laboratory equipments, computers and library.
IQAC will do all out efforts for better performance in academics, sports and cultural and other activities. Students will be motivated for attending online lectures and viewing programmes telecast through EDUSAT system.	78 students scored more than 70 marks .The students were given online lecturers through EDUSAT system and were given information through extension lecturers about National Programme on Technology Enhanced Learning (NPTEL) and other Indian learning platforms. They were also motivated to enroll for skill development courses.
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	08-Feb-2016

<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2017
Date of Submission	30-Mar-2017
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has an informal management information system. The office keeps record of the important data related to students. Their roll nos, address, contact nos, bank account nos, category, subjects are saved at the time of admission. Their exam results, scholarship and placement data are also available with the office. This data can be referred to or retrieved whenever required. Students are at the heart of our institution. The general trends among students like their choice of subjects, willingness to apply for scholarship, choice of jobs they go for can be largely tracked through the MIS. Additionally, it keeps track of the daytoday progress of students. These insights can be eventually used to analyze and monitor the improvements or retrogression in the students over time. The college aims to improve its MIS in future by making it centralised and using it judiciously to monitor and analyse student data.

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government College Dera Bassi- a pioneering institution of higher education in Dera Bassi Tehsil of District SAS Nagar Mohali, Punjab is affiliated to Punjabi University Patiala. The institution is continuously contributing to the academic excellence of the region. The foundational idea of the institution was to deliver quality education among the students of rural area. The college is presently offering graduate courses in Arts, Commerce, Science (Non-Medical) disciplines, along with it college also offers B.Com (Honors) and BCA degree courses under Self Finance Scheme. With the primary aim of academic excellence, the college also gives equal importance to inculcating moral values and character building among students. Being an affiliated college, the institution does not have autonomy to frame the syllabus and structure of courses, but it

tries to teach the prescribed syllabus of the University. The planning and method of teaching are based on the needs of the course & curriculum. As courses of Commerce require interaction with the industrial sector, so learned faculty tries to make possible such interactions through different events. Similarly, subjects like Home Science, Environment and Road Safety Awareness, Geography & Sociology have provisions of field study, surveys & study tours. Apart from these activities the institution also tries to bring ICT methods in classroom teaching through smart classrooms.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	39
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents

Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Feedback is obtained from all the stakeholders including students, teachers, employers, ex-students and parents. Students are handed feedback forms and their responses are analysed for reforms in teaching-learning process and infrastructural development. The college also has a traditional form of feedback system in place. It has got suggestion boxes installed at strategic places to receive feedback from all kinds of stakeholders. Teachers' feedback is directly obtained in council and staff meetings on important matters regarding admission, exams and judicious use of funds. The college whatsapp group is a convenient platform for discussion with the staff and receiving feedback from them. Suggestions are invited from them and acted upon after deliberation. The Guidance, Counselling and Placement cell keeps in touch with the industry and intimates the students about the requirement of the industry. OSA receives feedback from the ex-students during its meetings and tries to incorporate their ideas for the betterment of the institute. Parents of the students interact with the college at PTA meetings and the problems ailing students are discussed. As the college caters to the poor and rural students, the feedback received at these meetings goes a long way in helping students financially.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Humanities	500	346	312
BCom	Commerce	60	107	71
BCA	Computer Applications	40	46	34
BSc	Non Medical	30	43	37

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	1238	0	32	0	32

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used



32	32	12	2	3	12
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In keeping with the objective of the college, healthy, congenial environment for the holistic growth of the learner personality is maintained. The institute leaves no stone unturned to ensure fullest and comprehensive growth of the learners and make the learner stay in the college highly fruitful and rewarding. In order to make teaching more students centric, teacher encourages active participation of students in the classroom interactive sessions. In their attempt to make lectures highly motivating, they incorporate there lectures with audio visual aids, smart board techniques and overhead projectors. Various well equipped science labs, computer labs allow the student to explore the frontier of knowledge.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1238	32	1:39

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	15	15	2	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Nil	Associate Professor	Nil
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	1	12/01/2017	09/05/2017
BA	BA	3	10/01/2017	12/05/2017
BA	BA	5	09/01/2017	06/05/2017
BCom	Bcom	1	04/01/2017	21/06/2017
BCom	Bcom	3	07/01/2017	07/07/2017
BCom	BCOM	5	10/01/2017	07/07/2017
BCA	BCA	1	05/01/2017	19/05/2017
BCA	BCA	3	05/01/2017	12/10/2017
BSc	BSC(NON MEDICAL)	1	14/01/2017	10/06/2017

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal evaluation reflects the overall performance of a student for the whole semester. In our college teacher adopts the methodology for monitoring and evaluating the quality of students by accessing their classroom performance, class test, participation of students, practical's in the lab, house examination and regularity of students. Assignments and presentations are also given to the students on the basis of which internal assessment is given.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Punjabi university, Patiala issues schedule for semesters, exam and vacation at the beginning of every session. The college incorporates the schedule in its academic calendar keeping in view the deadlines given by the university. At the institution level, the registrar decides the tentative dates for unitization of syllabi, conduct of MSTs, submission of Assignments and preparing internal assessment of students. The academic calendar also includes the tentative schedule of extracurricular activities and celebration of special days. The college exercises some flexibility in fixing the schedule within the time framework and the same is shared with students via prospectus and on the college website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.punjabiuniversity.ac.in/pages/page.aspx?dsenc=syllabi>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Humanities	164	51	31.09
BCom	BCom	Commerce	64	44	68.75
BSc	BSc	Non Medical	33	9	27.27

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gcderabassi.ac.in/Uploads/NAAC/2.7%20Student%20Satisfication%20Survey%2016-17.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	Nil	0	0

No file uploaded.

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	N/A	N/A	Nil	N/A
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	N/A	N/A	N/A	N/A	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N/A	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Punjabi	2	0
International	Library	2	0
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Use of information	Dr. Pooja	International	2016	0	Govt. College	0

resources and services among the PG students of Thapar University, Patiala: a study	Bhandari	journal of Information source and services			Derabassi	
Use of information resources and services among the PG students of SLIET, Longowal, Sangrur: a study	Dr. Pooja Bhandari	International Journal of Information Movement	2017	0	Govt. College Derabassi	0
Adhunik Astiv Vaddi Peshkari	Dr. Gurpreet Kaur	Jago International	2016	0	Govt. College Derabassi	0
Samaj Vich Phalli Anatikta	Dr. Gurpreet Kaur	Jago International	2016	0	Govt. College Derabassi	0
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	N/A	N/A	Nil	0	0	0
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	5	0	0
Presented papers	1	1	0	0
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
World Aids Day	College Red Cross Committee	6	0
AIDS and Drugs	College Red Cross Committee	6	0
Kargil Vijaya Diwas	College NSS Committee	3	135
Van Mahotsav	Local Administration	3	140
International Womans Day	College NSS Committee	3	150
Independence Week	College NSS Committee	3	165
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	N/A	N/A	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Municipal Corporation	Cleanliness Drive	6	50
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	N/A	N/A	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	N/A
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	N/A	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

#### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2212000	Nil
Nil	101239
Nil	842100

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E-Granthalaya	Partially	3.0	2016

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	17400	630000	76	16822	17476	646822
Journals	22	3700	3	500	25	4200
e-Journals	80	4000	10	1000	90	5000
<a href="#">View File</a>						

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	2	1	2	0	1	1	4	0
Added	0	0	0	0	0	0	0	0	0
Total	26	2	1	2	0	1	1	4	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Nil	Nil	Nil	50086

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Policies and Procedures The college has been following certain policies over the years regarding the use and maintenance of its infrastructure. Various procedures have been adopted to augment, utilize, maintain and write off the facilities and equipment at the college. The purchase committee evaluates the requirements of different departments by consulting the respective department and committee heads and decides to purchase the suggested item or facility. The purchased items are issued to the departments and committees who have made the requisition. The source of funding is to be decided by the Bursar. Major construction work has been done through RUSA grants. The college has instituted a Building and Maintenance Committee to look after new construction and its maintenance. The departments with practical subjects have laboratories and lab attendants who are responsible for keeping a record of the lab equipment and report if any repair is required. The library restorer takes care of the library infrastructure including books, journals, furniture, computers. The library committee is responsible for the upgradation of library in all respects whether it is the purchase of new books, software, subscription of online libraries. The servicing and repair of physical facilities at the college including water coolers, ACs, photocopiers are undertaken by the departments concerned through the maintenance committee. The ICT facilities are looked after by the Department of Computer Science which comes under HEIS of the

college and most of its requirements are met from HEIS fund. The laptops are issued to the staff whenever required. The department analyses the data needs, upgradation of wifi, need for laptops and printers according to the changing times and suggests new purchases or repairs. The department of Physical Education is responsible for the upkeep of playing field, track, sports equipment and gymnasium. The lush lawns of the college are maintained by gardeners under the supervision of environment committee. At the end of each financial year, the college undertakes the stock checking of the total equipment, furniture, machines and gadgets of the college and unusable items are written off after checking.

<https://gcderabassi.ac.in/Uploads/NAAC/4.4.2%20plans%20and%20policies%20of%20naac%2016-17.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Dr. B.R. Ambedkar Scholarship	32	196638
b) International	NIL	0	0

[View File](#)

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Tutorial /Mentoring System	15/07/2016	969	DONE BY COLLEGE LEVEL

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	NIL	0	0	0	0

No file uploaded.

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

### 5.2 – Student Progression



### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NA	0	0
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	24	B.COM, B.A	COMMERCE, ARTS	NA	MBA, MA, MCOM
<a href="#">View File</a>					

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz, Debate, Declamation	Institutional	35
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	National	Nil	Nil	Nil	NA
No file uploaded.						

### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student elections and formation of student councils are prohibited in the colleges affiliated to Punjabi University, Patiala. But they are sufficiently represented on various administrative bodies, committees and clubs in the college. The college has a very democratic way of functioning. The college takes account of the students' point of view and ensures their participation in the functioning of the college too. One student member is nominated on IQAC and is invited to its meetings. His/ her take on all important matters of governance is valued. Students on cultural committee help in organising talent hunts and other cultural fests. They help in celebrating all important days at the college. Student members of different literary clubs organise literary and subject-specific events. They also maintain wall magazines. Students indirectly

form part of PTA through their parents. Their parents participate in PTA meetings and freely express their ideas influencing policy decisions of the college. The college NSS unit and Red Ribbon Club have student volunteers who help in organising their activities. Ex-students form part of the OSA and give valuable suggestions for the betterment of students. Putting students on the Grievance and Anti-ragging cells is also on the cards.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

71

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Collaborative Decision Making Horizontal system of management paves way for swift decision making. Decision by consensus, transparency and combining inputs from all stakeholders are the core attributes of our decision making process. We have Departmental heads for all the UG programs. During monthly meetings of these heads with the Principal, important issues are discussed and requisite action plans are chalked out. Every department plans and conducts its own curricular and co-curricular activities with the suggestions from staff and students and the consent of the Principal. Easy accessibility to the management and the principal enables staff members and students to give suggestions this has led to greater inclusion and better decision-making. 2) Formation of various committees to promote Administrative Freedom Operational autonomy is achieved through various committees and the heads of these committees report to the Principal. LIST OF COMMITTEES 2016-17 • COLLEGE COUNCIL • RUSA AISHE • ADMISSION COMMITTEE • CULTURAL ACTIVITIES AND YOUTH CLUB COMMITTEE • SPORTS COMMITTEE • UGC IQAC (NAAC) • TIME TABLE AND SUBJECT CHANGE COMMITTEE • SCHOLARSHIP/ FINANCIAL ASSISTANCE/ FEE CONCESSION/ STUDENT AID COMMITTEE • CAREER GUIDANCE, COUNSELING, PLACEMENT CELL EDUSAT • FIRST AID, RED CROSS DRUG DE-ADDICTION COMMITTEE • EDUCATIONAL TOUR COMMITTEE • SEXUAL HARASSMENT, GRIEVANCES ANTI RAGGING CELL • RTI RTS • PTA O.S.A • CARETAKING REPAIR • COMPUTER EDUCATION, WEBSITE DIGITALIZATION COMMITTEE • DISCIPLINE COMMITTEE • LIBRARY COMMITTEE • MAGAZINE AND PRESS COMMITTEE • PROSPECTUS COMMITTEE • HOSPITALITY CANTEEN COMMITTEE • NSS LPE CLUB • ENVIRONMENT, CLEANLINESS DISASTER MANAGEMENT COMMITTEE • LEARNING LICENCE, BUS PASS, VOTER CARD FREE LEGAL-AID SOCIETY • REGISTRAR (HOUSE EXAMINATION) LECTURE SHORTAGE COMMITTEE • DEPUTY CONTROLLER (UNIVERSITY EXAMS) • BURSAR • HEIS NODAL OFFICER COMMITTEE • DECORATION COMMITTEE

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"><li>• Government College Derabassi follows a well-administered and transparent procedure with ease of availability of admission related information on our website.</li><li>• We have provisions for reserved seats/other facilities for the students belonging to Scheduled Castes, Scheduled Tribes and backward classes.</li><li>• A Grievance Committee looks into admission related issues of the students.</li></ul>
Human Resource Management	Various Committees have been formed keeping in mind the interest and suitability of our staff members.
Industry Interaction / Collaboration	To keep up with the industry trends and increase the employment opportunities of our students we arranged some skill training programmes by ICEI for them. Skill training in sectors such as Retail, Electronics Hardware and Logistics were provided to our students. A "Reward Me" Grooming Programme by Procter Gamble Hygiene and Healthcare Limited was conducted for our final years students. Apart from this some new national skill development courses were introduced under PMKVY to enable our students to meet the demands of the industry. These training and grooming programmes and the efforts of our placement cell team helped our students in securing jobs in various sectors.
Teaching and Learning	<ul style="list-style-type: none"><li>• Quality of teaching and learning is maintained and improved with timetables, workloads and other administrative tasks prepared well in advance of teaching sessions. The teaching body of GCDB is supported by relevant ICT. The college enjoys technologically enabled and inclusive infrastructure including a well-equipped library, which makes it possible for the students to participate in a modern teaching-learning process.</li><li>• Our teachers regularly update their disciplinary knowledge through active involvement in curriculum reviews, evaluation, and participation in different decision making bodies of the College/University.</li><li>• The IQAC works</li></ul>

for overall academic and co-curricular activities and quality enhancement. • From this year, university has started Environmental Studies and a paper on Drug Abuse as a qualifying subject in all undergraduate classes. • College has also put forth its demands for add-on and short-term courses for the coming session to improve employability skills of our students.

Curriculum Development

The curricula for the undergraduate programs are in accordance with the guidelines of affiliating university and are in tune with the vision of the Institution. The emphasis is on overall development and knowledge acquisition. Government College Derabassi is affiliated to Punjabi University Patiala, and as such follows a predetermined syllabus. However, our staff members nominated to the Board of Studies render valuable suggestions and project new ideas in curriculum design during various meetings.

Examination and Evaluation

• Concerted efforts are made for the smooth conduct of University House examination. The conduct of House-exams and preparation of the results are done in the minimum possible time to ensure maximum time for class-room teaching. • Special Lectures, Extra Classes and remedial classes are scheduled as per the requirements of different departments. • The question paper setters of Govt. College Derabassi follow various levels of Bloom Taxonomy such as Knowledge, Comprehension, application, analysis, synthesis evaluation. • Students are assessed on a continuous basis through innovative and reformed techniques and through internal assessment they are encouraged and guided to improve their performance.

Library, ICT and Physical Infrastructure / Instrumentation

• Environment Friendly and Inclusive Infrastructure: Government College Derabassi has designed buildings which are nicely designed and responsive to environmental concerns. A careful attempt has been made to preserve the natural habitat as much as possible. The provision for Ramps permits wheelchair users, other differently abled people as well as people pushing strollers, carts, other wheeled objects, to easily access college building, thereby making it

infrastructurally inclusive. ICT enabled Classrooms and Library: • The teaching block has well-appointed and spacious ICT enabled classrooms, tutorial and department rooms. The College library has more than 17000 books, it is Wi-Fi enabled with relevant hardware and software, and a rich repertoire of learning resources. The college makes great efforts to provide the latest technology to students, keeping them up to date with the world. Auditorium: • The majestic Student Center houses an auditorium with a seating capacity of 300 persons, and an excellent light and sound system, it provides a vibrant space for various exhibitions, plays and music performances. Gymnasium: • The college also takes pride in its comprehensive sports and fitness infrastructure. The outdoor sports facilities include a 400 Meter Track, Basketball and Volleyball Court, Football Ground, open space for yoga etc. Indoor arrangements include a table tennis room and Carrom Board game. A fully equipped gymnasium with the latest exercise machines to motivate students to pay attention to health and fitness. Canteen: • A Canteen Committee makes monthly visits to the Canteen, keeping regular checks on the infrastructure, and conducting hygiene checks in the kitchen and related areas to ensure a qualitatively satisfactory food experience for our students. Government College Derabassi ensures regular maintenance and upkeep of all facilities through trained and efficient staff and a system of periodic checks. • Girls' Common Room: This space has been designed for the rest and recreation of the female students.

Research and Development

The institution motivates all teachers to participate in quality research, a research paper by our Librarian MS. Pooja Bhandari was published in the International Journal of Information source and services, ISS No 2349/42, on June 30, 2016. Dr. Gurpreet Kaur (Guest Faculty-Dept of Punjabi) presented a research paper titled 'Adhunik Astiv Vad Di Peshkari' in the magazine Jago International published by the language department ,Punjab ,ISS No 2277/3266 on 17th August 2016. Kanu Garg (Guest Faculty

Lecturer) presented her research paper in MDSD College (Girls) at Ambala. Sumita Katoch (Guest Faculty) department of Home Science presented research paper on 9th February 2017 at Guru Jambheshwar University of Science Technology, Hisar , Haryana. Many other faculty members also presented their research papers at different forums. Our College Campus located within a rural area with undergraduate courses has not been able to fetch any research project or research grant.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	-Library software: e-Granthalya (Since 2016) - The College administration is striving hard to adapt to ICT enabled e-governance. Efforts are being made to computerize the financial and other administrative activities. College has been providing opportunities to its employees for training to sensitize them towards good governance and administration and financial control. All units of the college are working in synchrony in order to achieve a common goal.
Planning and Development	AISHE (Since 2010-11) RUSA (Since 2015) A well functioning college website.
Finance and Accounts	The salary bills of our staff members are prepared and submitted through HRMS-IFMS module. The use of technology has enabled us to switch over to online Human Resource Management System from the manual process practiced earlier. This has led to more accuracy and less effort in preparation of the pay bill through the system than the manual system. This has led to more Transparency and accountability. The College administration is striving hard to adapt to ICT enabled e-governance. Efforts are being made to computerize the financial and other administrative activities. College has been providing opportunities to its employees for training to sensitize them towards good governance and administration and financial control. All units of the college are working in synchrony in order to achieve a common goal.
Student Admission and Support	We follow the offline mode of admission at present but we are

	striving hard to switch to online mode in the coming years.
Examination	We conduct examinations in offline mode only but the internal assessments are uploaded on the official Website of the University as well.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	N/A	N/A	N/A	0
2017	N/A	N/A	N/A	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	N/A	N/A	Nil	Nil	Nil	Nil
2017	N/A	N/A	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	2	20/03/2017	26/05/2017	7
Orientation Programme	1	21/06/2017	08/07/2017	18
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

<ul style="list-style-type: none"> <li>• Medical leave ( full pay/ half pay), Earned leave, Maternity leave, Child care leave • LTC, Mobile Allowance • Loan Against Provident Fund • Medical re-imbursement • Study leave under career advancement Programmes for pursuing Higher Education</li> </ul>	<ul style="list-style-type: none"> <li>• Medical leave ( full pay/ half pay), Earned leave, Maternity leave, Child care leave • LTC, Mobile Allowance • Loan Against Provident Fund • Medical re-imbursement</li> </ul>	<ul style="list-style-type: none"> <li>Post Matric scholarship scheme • Central Sector Scheme of Scholarship (for college university students) • Stipend Scheme under BOCW</li> </ul>
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution has established a mechanism for conducting internal and external audits on financial transactions to ensure financial compliance. Internal Audit: College accounts are audited annually by professional auditors. It was audited by Singla and Singla Associates in the financial year 2016-17. External Audit External Audit is conducted by the office of the Principal Accountant General (Audit) Punjab, Chandigarh. External Audit is conducted with reference to the CAG of India (DCP) Act 1971 and Auditing Standards and Regulations on Audit and Accounts 2007 issued by the CAG of India.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N/A	0	N/A
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	N/A	No	N/A
Administrative	No	N/A	No	N/A

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA is constituted every year as per the guidelines fixed by the Government. The PTA plays an important role for the development of the college the welfare of the students. List of Activities and support from the PTA: • Payment of salaries to the guest faculties: Nine guest faculty members have been employed under PTA to teach various classes. • Expenditure on students' preparation and participation in zonal /inter zonal youth festival and sports. .

6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> <li>• Participation in sport and Physical Activity • Yoga Class • Meditation Camp</li> </ul>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> <li>• Improvement in IT infrastructure and Internet Facility • Eco-friendly Campus</li> </ul>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	College got equipped with power generator to ensure normal teaching work during power cuts.	Nill	Nill	Nill	0
2016	Dr. Devinder Kaur Sivia enrolled a student for Ph.D. under her supervision.	Nill	Nill	Nill	1
2016	Three workshops were organized by the Fine Arts department and Science Society of the college and two exhibitions were organized by the college one by Science Department and other by Home science. One seminar was organized by Commerce Department	Nill	Nill	Nill	0
2016	Under the	Nill	Nill	Nill	0

convener  
ship of  
Associate  
Professor  
Rakesh Garg  
Swachh  
Bharat  
Abhiyan  
committee  
was  
constituted.  
The  
Committee in  
collaboratio  
n with the  
employees of  
the  
Municipal  
Corporation,  
Dera Bassi  
launched  
'Cleanliness  
Drive. Under  
this drive t

2016	IQAC got a new feedback proforma made to get feedback from the students/ stakeholders.	Nil	Nil	Nil	0
2016	Efforts were made for the computerization of library and examination system to attach it with examination portal of the university. The Assessment and Evaluation Services (AES) division framework provided was followed by the college	Nil	Nil	Nil	0

	for uploading the				
2016	Thirteen of our faculty members participated in various workshops, seminars and conferences organized by different universities and colleges out of which three are International conferences attended by faculty and five faculty members presented resea	Nil	Nil	Nil	13
2016	Remedial classes were conducted for students weak in studies and bright students were provided special coaching for competitive examinations .	Nil	Nil	Nil	0
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International womens day	08/03/2017	08/03/2017	56	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Green cover is maintained on college campus. Dust free chalks are used in classrooms in order to avoid pollution. 2. Many ornamental trees have been planted . 3. Celebrated Van Mahotsav on August 10, 2016 4. Swatch Bharat Mission on August 5, 2016

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	440

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	19/01/2016	1	cleanliness drive	Students cleaned the playground and surrounding areas of primary school. Villagers were also made aware about importance of hygiene and sanitation health and also given personal health kits from NSS Funds.	150
2016	1	1	05/08/2016	1	Cleanliness drive by Employees of Municipal Corporation DEera bassi	Joint efforts of both college and municipal corporation employees	26

2017	1	1	26/01/2017	1	College Campus by students	College Campus by students	200
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	11/06/2016	The institution publishes prospectus annually before the commencement of the session . its contents are finalised by the prospectus committee.it lays down norms and code of conduct to be followed by students. The college ensures implementation of this code of conduct though the proctorial duties.
College Magazine ( Vidya pradeep)	11/04/2017	Many editorial and articles from college magazine promoting human values.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1	11/11/2016	11/11/2016	200
2	24/01/2017	24/01/2017	20
3	01/12/2016	01/12/2016	32
Nil	16/01/2017	16/01/2017	14
Nil	11/08/2016	11/08/2016	12
Nil	13/08/2016	13/08/2016	56
Nil	26/07/2016	26/07/2016	165
Nil	09/08/2016	09/08/2016	130
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.Van Mahotsav Day celebrated on 10th August 2016. 2. Seasonal flowering plants planted in every season. 3.College campus was cleaned by NSS volunteers. 4. Its green cover is regularly maintained by the college environment committee. 5. As a paper on Environment and Road Safety has been introduced in the curriculum by the affiliating university . The college makes efforts to sensitise students to their environment in general and campus in particular through the teaching of the paper. Tour programmes are also organised as a part of this subject. 6. minimise use of artificial lights. 7. Display boards related to environmental awareness eg. no tobacco and no plastic zone 8. Dustbins both blue and green.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

The college has many Best Practices. Out of those two remarkable practices are : utilization of the college track. This track is open for both college students as well as for outsider sports lovers. other one is community interaction. It helps to maintain good environment also helps to create good relations with society. The community and civil society interactions have brought drastic changes in the approach of students towards societal issues. Even, students are sufficiently aware about the social issues and problems, but institutionalized attempts through real-life experiences help in re-orient thoughts of the students. These practices channelize the youthful energy in the right direction.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gcderabassi.ac.in/Uploads/NAAC/2.7%20Student%20Satisfication%20Survey%2016-17.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness (2016-2017) 1. The college is situated in semi-urban area and caters to the students of surrounding villages. It tries to reach out to them in every possible manner and conducts a variety of activities for enhancing their level and building their capacity while boosting their confidence. The college provides them a number of opportunities to improve through participation in youth festivals. Out of 60 institutions, the college secured 1st position in Quiz and Debate, 2nd prize in poetic recitation, declamation contest, and prizes in other items including skit, mime, clay modelling and rangoli. 2. Book bank for needy students. 3. Digitization of college library and examination branch. 4. Special coaching and chances to bright students for competitive examinations. 5. Remedial classes and tutorial classes were held throughout the year on monthly bases.

Provide the weblink of the institution

<https://gcderabassi.ac.in/Uploads/NAAC/7.2.1%20Best%20Practices%20of%20the%20Institution%20%202016-17.pdf>

### 8. Future Plans of Actions for Next Academic Year

1. The college will initiate continuous and comprehensive internal evaluation in accordance with the norms and guidelines of Punjabi University, Patiala. The house examination schedule will be prepared and conducted as per Academic calendar and the award lists will be uploaded on the University Portal online. 2. Students will be encouraged to join and learn through MOOC Programmes offered by the world's leading institutions. 3. The enrollment of students for sports and NSS will be done as early as possible. One seminar will be conducted to give due knowledge to do add on courses along with their curricular skill development and communication development programs. 4. The Guest faculty and other staff members will be encouraged to attend Seminars/Conferences/Workshops and present Research Papers. 6. Hands - on workshops will be conducted to provide extensive training to students and prepare them to participate in various inter college competitions. 7. Plan to install roof top solar plant. 8. E-waste bins will be installed in the college and knowledge regarding e-waste will be provided to the students and e-waste collected will also be sent to the selected shops so that maximum e-waste can be recycled. 9. To sensitize the students against drug abuse Drug de-addiction Committee will be formed which will work along with Red Cross society and Red ribbon Club already existing in the college to work collaboratively. 11. Computers and laptops will be purchased in this session to

update the ICT infrastructure. 12. Prize distribution function will be held to felicitate the students for their achievements. 13. N.S.S. Camps and Blood donation Camp will be organized. 14. Annual Sports meet will be held. 15. Departmental activities schedule will be prepared and activities will be held accordingly 16. Tapping placement opportunities in reputed industries and other organization. 17. Construction of Commerce block and labs under RUSA scheme. 18.The College will hold Van Mohatsav by planting saplings.